

Quick Reference Guide

JTR INTERNET BANKING

Simple and easy banking at your fingertips, any time, any where

Transfers





Add Beneficiary		
Step 1. To add a beneficiary, navigate to Transfers and select Add New Beneficiary.	J Trust Royal Bank Transfers Send Monky Schedule Transfer Add New Beneficiany Manage Standing Instruction	Track Transfer Manage Request Q Payments > Gard Payment - Card Payment
Step 1. You can also add a beneficiary by selecting from the beneficiary list. Select All Contacts and select Add beneficiary. Step 1. You can also select from the contextual means	sdad sara test Add Beneficiary Own A/C Transfer sdar 12343078 test 123123123 test 123123123	
a New Beneficiary . Complete the mandatory field		
Scheduled Transfers	Manage Beneficiary	Transfers and Payments History
Manage Standing Instruction	Add a New Beneficiary	E Send Money
Add a New Beneficiary		



Add Beneficiary – Within J Trust Royal Bank

Step 2. For selection Transfer Type 'Within J Trust Royal Bank', enter the following:

- Beneficiary Account Number
- Beneficiary Nick Name

Then click Next to continue.

Tran	sfer Type *				
With	hin JTRUST RO	YAL Bank			•
Bene	eficiary Accour	t Number *			
Bene	eficiary Nick Na	ame *			
Please ma	ike sure to fill i	n all fields witi	h *.		
					Next

Add Beneficiary – Domestic Transfer

Step 2. For selection Transfer Type **Domestic Transfer**, enter the following:

- Beneficiary Account Number
- Beneficiary Account Name
- Currency
- Bank Name
- Beneficiary Nickname

Then click Next to continue.

Transfer Type *			
Domestic Transfe	r		•
Beneficiary Accour	it Number *	Beneficiary Account Name *	
Currency *		Bank Name *	
USD	Q		Q
Branch Name	0		
	Q		
		Beneficiary Nickname *	
		Beneficiary Nickhame	
Please make sure to fill i	n all fields with *.		
			Next

Add Beneficiary – International Transfer

Step 2. For selection Transfer Type 'International Transfer', enter the following:

- Country
- City
- Beneficiary Account Number
- IBAN
- Currency
- Bank Name
- Branch Name
- Beneficiary Account Name
- Beneficiary Bank Address 1
- Beneficiary Address 1
- Country
- Beneficiary Nick Name

Transfer Type * International Transfer	•
Country *	City *
· ·	Select 🗸
Beneficiary Account Number *	or
IBAN *	Currency *
	Q
Bank Name *	Branch Name *
SWIFT Code	Beneficiary Account Name *
Beneficiary Bank Address1 *	Beneficiary Bank Address2
Beneficiary Bank Address3	Beneficiary Address1 *
Beneficiary Address2	Beneficiary Address3
Country *	City
Beneficiary Nick Name *	Additional Details
e make sure to fill in all fields with *.	

Add a New Beneficiary

Then click Next to continue.



Review Details

Step 3. Review Details will display based on the Transfer Type selected. Review the information entered.

- Click Submit to proceed, or
- Click **Back** to change the beneficiary details

Transfer Type * Domestic Transfer	
Beneficiary Account Number *	Beneficiary Account Name *
1234567890	Ramana
Currency *	Bank Name *
USD	Bank of America
Branch Name	
	Beneficiary Nickname * Ramana



Manage

Request

Manage Beneficiary

Step 1. To manage all of your added beneficiaries, navigate to **Transfers** and select **Manage Beneficiary**.

You can also select from contextual menu within the 'Send Money' module by clicking **Manage Beneficiary**.

Own Account Transfer	Scheduled Transfers	Manage Beneficiary	Transfers and Payments History
Manage Standing Instruction	Send Money	Add Beneficiary	

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List of Saved Beneficiary

Step 2. A list of all of your added beneficiaries will display. **Double click** on any record to view details.

			=
Nick O Name	Transfer Type	Account Number	Bank Name
sara	Domestic Transfer	12343	Bank of America
sdad	International Transfer	12345678	AHLI BANK Q.S.C
test	Domestic Transfer	123123123	JPMorgan Chase Bank

Track

Transfe

View Beneficiary

Step 2. The details for the selected beneficiary will display.

- Click Edit to edit the details of the beneficiary,
- · Click Delete to delete the beneficiary, or
- Click **Back** to return to your list of beneficiaries.

View Beneficiary		
Transfer Type * Domestic Transfer		
Beneficiary Account Number * 12345678	Beneficiary Account Name * DomesticBene	
Currency * USD Branch Name	Bank Name *	•
Dranch Name	Beneficiary Nickname * TESTDomesticBene	
Back DELETE	[EDIT



Review Details

Step 3. The 'Review Details' screen will display.

- Click Submit to save your changes, or
- Click **Back** to make more changes.

Transfer Type *	
Domestic Transfer	
Beneficiary Account Number *	Beneficiary Account Name *
1234567890	Ramana
Currency *	Bank Name *
USD	Bank of America
Branch Name	
	Beneficiary Nickname *
	Ramana



Manage

Request

m

Track

Transfer

Own Account Transfer

Step 1. To initiate and 'Own Account Transfer', navigate to **Transfers** and select Own Account Transfer.

You can also select from contextual menu from **Send Money** module by clicking **Own Account Transfer**.

. 1	ransier.			
	Own Account Transfer	Scheduled Transfers	Manage Beneficiary	Transfers and Payments History
	Manage Standing Instruction	Send Money	Add Beneficiary	

то

From *

On *

Available Balance *

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Own Accounts

Step 2. For Own Account Transfer, you should enter mandatory fields (*) as below"

- To Select account from drop down
- From Select account from drop down
- Available Balance it will show your balance
- On Desired date for transfer
- I would like to Transfer amount to transfer

Then click Next to continue.

Standing Instruction

Step 2. You can select Standing Instruction from **On**:

- Frequency
- Start date
- No. of payments
- End date



100000069-Retail - Priority Account

1000000014-Retail - Priority Account

50,000,000.00 USD

30/03/2019

Standing instructi	on		
Frequency*	Weekly	~	
Start date*	27/08/2018	曲	
No.of payments*	4		
End date	17/09/2018		
		Nex	đ

Click Next



Review Own Account Transfer

Step 3. It will show the review details screen.

- Click **Submit** to confirm your transfer, or
- Click **Back** to modify your transfer instruction.

Review Details				
To * Available Balance *	100000045-Retail - Priority Account USD 50,000,600.00			
From * Available Balance *	1000000193-Retail - Priority Account USD 50,000,000.00			
On *	25/05/2019			
I would like to Transfer *	USD 1,000.00			
Total Transfer Amount	USD 1,000.00			
Narration	Ramana			
	Cancel Submit			



Manage

Request

Track

Transfe

Send Money

Step 1. To initiate 'Send Money' (send money to a beneficiary), navigate to Transfers and select Send Money.

You can also from 'Send Me Money.

select from contextual oney' module by clickir	menu > Mark	duke Trainfer > Can'd Pay New Beneficiary age Senendeciary age Standing Instruction	ment
Own Account Transfer	Scheduled Transfers	Manage Beneficia	ry Fransfers and Payments History
Manage Standing Instruction	Send Money	Add Beneficiary	

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View Contact

Step 2. Make a selection from one of your saved beneficiaries.

		Q
Amelia 123456	a Barton 7890	

Add Beneficiary

Step 2. You can also add a beneficiary if the desired recipient of the funds has not already added to your list of beneficiaries (please refer to the steps within 'Manage Beneficiary').

Favourite	,	All Con	
			Q
Amelia Barton			
Add Beneficiary			
Own A/c Transfer			?



Transfer

Step 2. After selecting the desired beneficiary, enter the following information:

- How much money would you like to send enter amount to transfer
- When would you like to make this payment Select Now, Later, or Recurring.
- Click Proceed to confirm, or
- Click **Back** to modify your instruction.

Ramana 12345678900 Bank of Amer	ica	
How much money wou	ld you like to send? *	
Pay from	RETAIL - PRIORITY ACCOUN	RETAIL - PRIORIT
\leftarrow	Hari Gopi Available Balance USD 5.00	100000062 Hari Copi Available Balance → USD 5.00
Narration		
When would you like to	o make this payment Now	Later Recurring

Pre-Confirmation Page

Step 3. Enter the One-Time Password (OTP) sent to your registered mobile phone.

Click 'Resend OTP' if you do not receive the OTP

Click Submit to proceed.

	Back	Procee
Send to		
Ramana Dom 1234567890 Bank of America		0
ay from		
Current Account 12010001775952		\bigcirc
Transfer Amount*	100.00 0	JSD
Remarks	Ram	ana
Send	N	ow
Fee		Nil
rovide your Authentication Code to proceed		
ΤΡ*		
esend OTP		
	Back S	ubmit



Schedule Transfer

Step 1. To schedule a transfer for a future date, navigate to **Transfers** and select **Schedule Transfer**.

👌 J Trust Royal Bank	Track	Transfer	Manage	Request	Q
Transfers > Send Money > Schedule Transfer	Payments > Bill Payment Card Payment				
> Add New Beneficiary > Manage Benefeciary > Manage Standing Instruction					

List of Schedule Transfer

Step 2. A list of your scheduled transfers will display for your review.

Value Date	Amount	Beneficiary Name	Reference	Payment Type
•		Name	Number	
31/01/2019	100.00	Amelia Barton	AAAAAE45D319	Transfer Within Bank
15/02/2019	200.00	Test	AAAAAE46ED19	Domestic Transfe
07/03/2019	100.00		AAAAAEBC6919	Transfer Within

Schedule Transfer View

Step 3. Double click a scheduled transfer to view more information.

• To cancel the scheduled transfer, click **Terminate**.

Transaction ref	DF6656184		
Transfer type	Own Accounts		
Debit account	12010001777365		
Credit account	12010001775952		
Transfer amount	10,000.00	USD	
Value date	25/08/2018		
Total transfer amount	10,000.00	USD	
Remarks	sdfsdf		



Transfer History

Step 1. To view a history of your scheduled transfers, navigate to **Transfers** and select **Schedule Transfer**.

😑 👩 J Trust Royal Bank	Track	Transfer	Manage	Request	۹
Transfers	Payments				
> Send Money	> Bill Paymen				
> Own Account Transfer	> Card Payme	int			
> Schedule Transfer					
> Add Beneficiary					
> Manage Beneficiary					
> Manage Standing Instruction					
> Transfer and Payments History					

Transfers and Payments History

Step 2. To search your Transfers and payments history, complete the following fields:

- Transfer type
- From date
- To date
- · Click Search.

Transfers and pay	ments history		
Transfer type*	Bill Payment	~	
From date*	26/08/2018	i#i	
To date*	26/08/2018	±	
			Search

Transfers or Payments History List

Step 3. The search results will display. Double click a result to view more information about the transfer or payment.

Reference No	Transaction Type	Execution Date	e Transfer	Amount Status	
DF6777919486683	Utility Payment	26/08/2018	10,000	0.00 USD Successf	ul
			Transaction ref	DF6656184	
			Transfer type	Own Accounts	
			Debit account	12010001777365	
			Credit account	12010001775952	
			Transfer amount	10,000.00	USD
			Value date	25/08/2018	
			Fees and charges	0.00	USD
			Vat	0.00	USD
		To	otal transfer amount	10,000.00	USD
			Remarks	sdfsdf	
		(Back		



Manage Standing Instruction

Step 1. You can modify and cancel your standing instructions, navigate to **Transfers** and select **Manage Standing Instruction**.

Standing Instructions are transfers you have scheduled to occur in the future.

👌 J Trust Royal Bank	Track	Transfer	Manage	Request	Q
Transfers	Payments				
> Send Money	> Bill Payment				
> Schedule Transfer	> Card Payment				
> Add New Beneficiary					
> Manage Benefeciary					
> Manage Standing Instruction					

Manage Standing Instruction - Completion

Step 2. You can search and manage standing instruction as shown screen and double click any record to view details.

Manage stand	ing i	nstruction				
Debit account number*		12010001777365		~		
				Show		
You can unsubscribe from this page.	your Sl	l at any point by	r selecting the relevan	t option and required	beneficiary	
Reference Number 🔺	Benefi	ciary Name	Transaction Type	Transfer Amount	Beneficia	
3	NGUY	EN THU TRANG	Within My Accounts	USD 125,000.00	1241000	
5	NGUY	EN DUY THANG	Within BIDV	USD 146,000.00	1221000	
					×.	

View Standing Instruction

Step 3. You can view standing instruction as the screen.

Click 'Terminate' if you want to request for termination.

Transaction type	Within My Account	IS	
ansaction reference	3		
Debit account	12213370068762		
Beneficiary account	12010001775943		
Beneficiary name	NGUYEN THU TRANG		
Transfer currency	VND		
Transfer amount	888	VND	
Start date	06/26/2018		
End date	08/14/2018		
Remarks	ef		